

How To Log Into CareLogic

This article will guide the user on how to login to CareLogic both for the first time and when the password has been reset.

The below URLs will allow access to both the Production environment and the CERT environment that can be used for training and testing.

PROD URL:

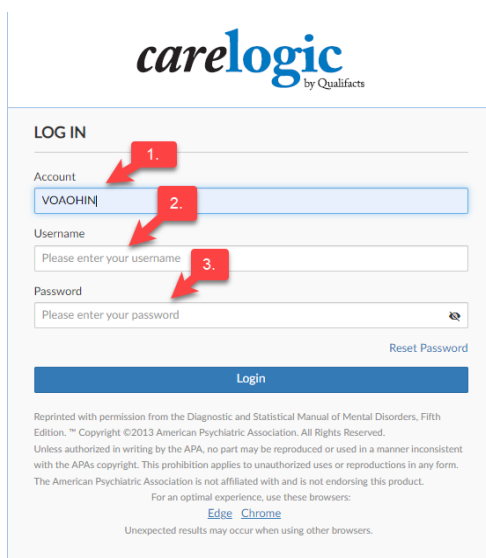
<https://login.qualifacts.org>

CERT URL:

<https://cert.qualifacts.org>

Login Screen:

1. Always enter Account name VOAOHIN in both PROD and Cert environments.
2. Enter username that you received from your Administrator.
3. Enter given password >Select Login.
4. Initial password for first time login or reset is "password" (all lower case no quotation mark).



The screenshot shows the CareLogic login interface. At the top is the 'carelogic by Qualifacts' logo. Below it is a 'LOG IN' section with three input fields: 'Account', 'Username', and 'Password'. Red arrows with numbers 1, 2, and 3 point to these fields respectively. The 'Account' field contains 'VOAOHIN'. The 'Username' field has a placeholder 'Please enter your username'. The 'Password' field has a placeholder 'Please enter your password' and a toggle icon. A 'Reset Password' link is below the password field. A blue 'Login' button is at the bottom of the form. Below the button is a copyright notice and browser recommendations.

carelogic
by Qualifacts

LOG IN

Account
VOAOHIN

Username
Please enter your username

Password
Please enter your password

[Reset Password](#)

Login

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For an optimal experience, use these browsers:
[Edge](#) [Chrome](#)
Unexpected results may occur when using other browsers.

When logging in for the first time or resetting passwords you will need to enter both a new password and electronic signature twice then click the submit button.

Change Password/Signature Screen:

1. Enter existing password.
2. Enter new password.
3. Confirm new password.
4. Enter new signature.
5. Confirm new signature and click submit.



The screenshot shows a web form titled "Change Password/Signature". It contains five input fields: "Existing Password:", "New Password:", "Confirm New Password:", "New Signature:", and "Confirm New Signature:". Below these fields is a link labeled "Rules". At the bottom right are "Submit" and "Cancel" buttons. Five red arrows with white numbers 1 through 5 are overlaid on the form, pointing to the input fields in sequence: 1 points to "Existing Password:", 2 to "New Password:", 3 to "Confirm New Password:", 4 to "New Signature:", and 5 to "Confirm New Signature:".

If any further issue occur please contact your Administrator