

How To Log Into CareLogic

This article will guide the user on how to login to CareLogic both for the first time and when the password has been reset.

The below URLs will allow access to both the Production environment and the CERT environment that can be used for training and testing.

PROD URL:

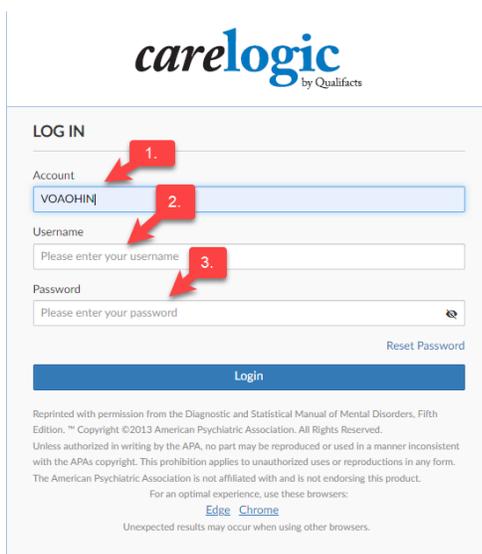
<https://login.qualifacts.org>

CERT URL:

<https://cert.qualifacts.org>

Login Screen:

1. Always enter Account name VOAQHIN in both PROD and Cert environments.
2. Enter username that you received from your Administrator.
3. Enter given password >Select Login.
4. Initial password for first time login or reset is "password" (all lower case no quotation mark).



The screenshot shows the CareLogic login interface. At the top is the CareLogic logo with the tagline 'by Qualifacts'. Below the logo is a 'LOG IN' section with four input fields: 'Account', 'Username', and 'Password'. The 'Account' field contains the text 'VOAQHIN'. Three red arrows with numbers 1, 2, and 3 point to the 'Account', 'Username', and 'Password' fields respectively. Below the 'Password' field is a 'Reset Password' link. At the bottom of the login section is a blue 'Login' button. Below the login section is a copyright notice for the American Psychiatric Association and a note about browser compatibility.

carelogic
by Qualifacts

LOG IN

Account
VOAQHIN

Username
Please enter your username

Password
Please enter your password

[Reset Password](#)

Login

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For an optimal experience, use these browsers:
[Edge](#) [Chrome](#)
Unexpected results may occur when using other browsers.

When logging in for the first time or resetting passwords you will need to enter both a new password and electronic signature twice then click the submit button.

Change Password/Signature Screen:

1. Enter existing password.
2. Enter new password.
3. Confirm new password.
4. Enter new signature.
5. Confirm new signature and click submit.



The screenshot shows a web form titled "Change Password/Signature" with a close button (X) in the top right corner. The form contains five input fields, each with a red arrow and a white number pointing to it: 1. "Existing Password:" field with arrow 1. 2. "New Password:" field with arrow 2. 3. "Confirm New Password:" field with arrow 3. 4. "New Signature:" field with arrow 4. 5. "Confirm New Signature:" field with arrow 5. Below the input fields is a "Rules" section. At the bottom of the form are two buttons: "Submit" and "Cancel".

If any further issue occur please contact your Administrator